



**UTAH STATE
OFFICE OF
REHABILITATION**

Russell Thelin
Executive Director

Kyle J. Walker, Director

DIVISION OF REHABILITATION SERVICES
250 East 500 South
P.O. Box 144200
Salt Lake City, UT 84114-4200

Voice/TTY (801) 538-7530
Toll-Free 1-800-473-7530
Fax (801) 538-7522

Client Service Memorandum 2014-02

TO: All Client Service Staff
FROM: Aaron Thompson, Client Service Director
SUBJECT: AgrAbility Farm/Ranch Assessment Fee-for-Service
Date Issued: 05/05/2014
Effective Date: 05/05/2014
Expiration Date: 09/30/2014

Purpose: The purpose of this Client Service Memo is to provide guidance and establish a fee-for-service rate for the purchase of AgrAbility Farm/Ranch Assessments.

POLICY

The Utah State Office of Rehabilitation is entering into a time-limited fee-for-service agreement with Utah State University's AgrAbility of Utah Project. Per the terms of this agreement, VR Counselors are approved to authorize \$500 (using Service Code 01.7) to procure an AgrAbility Farm/Ranch Assessment for agricultural employment issues.

As defined in Chapter 28 of the Client Service Manual, the AgrAbility Farm/Ranch Assessment will identify the eligible individual's disability related limitations/barriers that prevent them from completing the essential functions of their employment. Recommendations will be provided on how these limitations can be addressed in order to assist the eligible individual in achieving his/her goal of retaining their farm/ranch employment. This assessment will include recommendations regarding job restructuring, task re-assignment, elimination of tasks, and/or the use of assistive technology to accommodate the disability and allow the individual to perform the essential functions of the job. The assessment may also include information on possible vendors. USOR will provide services that are determined necessary and appropriate to meet the needs of eligible individuals at the most reasonable cost to USOR.

In accordance with the established policy, VR Counselors are encouraged to meet with the AgrAbility staff and eligible individual to discuss the recommendations, have questions answered, resolve differences, and plan for service provision. If the VR Counselor requires additional consultation following the basic AgrAbility Farm/Ranch Assessment, the VR Counselor may authorize a consultation fee as needed up to 20 hours at an hourly rate of \$40 using Client Service Category Code 01.7. Counselor Supervisors may approve authorization of an additional 10 hours beyond the authority of the VR Counselor. These hours can be used for additional required research, fiscal viability assessments, or other consultation needs beyond the scope of the basic AgrAbility Farm/Ranch Assessment.